

**DRAFT**

**St. Paul's Evangelical Lutheran Church Council  
Meeting Minutes – February 23, 2025, 10:00  
am**

**Present:** Peter Oickle, Karen Corkum, Andre Brideau, Ann Joudrey, Sandra Schnare, David Zwiicker, Marshall Robar

**Regrets:** Judy Garber

**1. Called to Order by Peter**

**Prayer by ANN**

**2. Approval of January Agenda:**

Adopted Agenda after Amendments

**3. Approval of January Minutes:**

Motion to adopt Jan minutes by Peter seconded Sandra

Motion Passed

**4. Financial Report:** Andre reviewed his January Report with Council

**Highlights:**

- January general fund surplus: **+ \$5,905**
- 2025 general fund surplus (Jan. 1 – Jan. 31): **+ \$5,905**
- Accumulated general fund surplus: **+ \$63,456**

**Income Statement Notes:**

- General fund offerings were down \$3,491 from January 2024. \$2,403 of this decrease is regular envelopes.
- Room rentals: \$10,296. \$9,300 of that relates to SSODA
- Pastor Salary \$3,780 relates to South Shore Lutheran Shared Ministry. St. Paul's is paying for 6 services x \$630/service.
- Supply pastor \$717 relates to Sunday pastor coverage for January outside of the first Sunday service with Pastor Victoria. This coverage amount will come off the March SSLSM invoice.
- Repairs & Maintenance: \$515:
  - Cummings Fire & Safety annual fire extinguisher inspection \$440
  - Lockable outside mailbox \$75
  - Advertising \$290: two months of advertising in South Shore Bulletin newspaper

**Other Financial Items:**

- Library fund: \$599.08 moved to community café fund per council direction at last meeting.

Andre moved the adoption of his January Financial Report, seconded by Ann.

Motion Passed

Andre's draft budget was accepted as presented, seconded by Ann

Motion Passed

**5. Pastor's Report:** nil

## **6. Old Business:**

- a) SODA Update:** The lease agreement with SODA has been signed and sent back, marking the beginning of the third year of the lease.
- b) Update SS Lutheran Shared Ministry:** Approximately fifteen people from St. Paul's attended the installation service last Sunday. Pastor Annette, Pastor Victoria, and Reverend Rick are currently in Ontario attending the Bishop's conference.
- c) Youth Ministry:** Proposed talks with the SSLSM in the spring of 2025
- d) AGM:** Sunday, March 9 at 10:00 within the Church; Lunch to be provided - Sunday School Room

## **7. Correspondence:** nil

## **8. Ministry Team Reports**

- a) Property:** It was noted that the town had been concerned about the water runoff from the parking lot. Marshall reported that there was no runoff into the street, even with heavy rains. Heating oil will need to be purchased soon.

Marshall mentioned that the church doors require replacement, particularly the left-hand door off the ramp (Narthex), which is in poor condition. Bridgewater Glass is currently researching options, including both embossed doors and hardwood doors. A craftsman in Midville Branch specializes in creating hardwood doors, though these are expected to be costly. Design options being considered include recessed panels or a cross-design. In addition, the Sunday school room door is also in poor condition, with a piece of plywood currently covering an area of rot. It was suggested that a standard wooden door could be installed as a replacement.

- b) Worship:** This meeting has been rescheduled to March.

- c) Stewardship:** No meeting

- d) Learning:** Nil

- e) Technology:** Sound clarity is still posing a problem. The Choir mic needs to be replaced due to feedback issues. Marshall noted that help with the sound system would be appreciated.

- f) Energy:** The Window Replacement Project involves replacing windows in key areas including the hall, kitchen, pastor's office, Sunday school, library, youth room, and AA room. Two quotes were received: Canadian Choice Windows at \$40,268 and Nova Windows at \$28,192. Nova's lower price, combined with a potential winter booking discount, HST savings after April 1, and the option to use fixed pane windows for security in the AA room, makes Nova the recommended choice. A project budget limit of \$35,000 was suggested to allow for any necessary repairs, such as addressing rot in the kitchen and AA room windows. This recommendation will be presented to the congregation at the AGM, requiring a budget amendment to proceed.

Marshall moved the budget of \$35,000 for the Window Replacement Project, seconded by Sandra. Motion Passed

- g) Music:** Choir practice remains at 12:30 PM.

- h) HR:** Brian Carver representative.

- i) Seniors' Program:** Peter reported that with the presence of two active seniors' programs in the area — the VON Seniors' Program and Flourish — this item can now be removed from the council's agenda.

- j) Outreach:** Nil

## **9. New Business:**

**a. Esthetics:** Sandra asked if she could join the Esthetics team, replacing Linda.

**b. Parking Lot Request:** The council agreed to reduce the parking lot fee to \$30.

**c. Nominating Committee:** No nominations to date. Ann did agree to extend her tenure for 1 year.

**d. Christmas Worship & Lyric Videos:** Sandra reported that an Expansion pack, specifically for Christmas music – would cost \$35.99. This will be discussed further when the new Pastors settle into their positions.

**e. Kitchenette Budget:** The kitchenette budget discussion and decision began with suggestions regarding the potential relocation of the kitchen space to the pastor's office, which already includes a counter. It was noted that a cold storage solution would be necessary for sandwiches, requiring the purchase of an industrial fridge. Additionally, if slow cookers were to be used, the need for extra electrical outlets was identified. The Aesthetics Team will review the proposed space and provide recommendations to ensure the new kitchen is both functional and visually appealing. The initial budget suggestion for the project was \$20,000; however, after further discussion, the final approved budget was set at \$25,000.

Marshall moved a of \$25,000 for kitchen upgrades, seconded by Sandra. Motion passed.

**f. Rogers Generator:** Rogers has proposed installing a diesel generator to serve as a backup. Two potential locations were discussed: outside the pastor's office near the heat pumps, and near the existing generator. Rogers has indicated they do not wish to connect to the church's existing propane generator, citing concerns about its capacity. It was noted that the pastor's office may be relocated to the current library space, and if necessary, the drain pipe near the office could be diverted to accommodate the generator. The generator under consideration is relatively small, with an output of approximately 15 watts. The discussion was tabled until further information is available, and it was confirmed that the generator would not be placed in the parking lot.

In relation to the potential relocation of the pastor's office to the library space, council discussed the need to freshen the space with new paint and flooring. Council will await further details from Rogers before making any final decisions.

## **10. Closing Prayer - Peter**

Respectfully submitted by Sandra Schnare, Acting Secretary

Approved:

**Next Council Meeting – April 13, 2025**