

SPECIAL MEETING OF COUNCIL

St. Paul's Lutheran Church Council Meeting Minutes

Date: June 22, 2025

Time: 9:50 AM

Prepared by: S. Schnare

Attending:

Peter Oickle, Chair
Ann Joudrey
David Zwicker

Andre Brideau
Marshall Robar
Pastor V. Featherston

Karen Corkum
Sandra Schnare

Karen Field
Lucille Wentzell

Regrets: None

1. Proposed changes to staff job descriptions.

The council reviewed the updated employee job descriptions.

Moved by K. Corkum, seconded by A. Joudrey, to approve the revised Office Administrator job description. **Decision:** *Carried unanimously.*

Moved by A. Brideau, seconded by L. Wentzell, to approve the revised Custodial job description. **Decision:** *Carried unanimously.*

***Note:** Minor grammatical changes; 10 hours now becomes 12 hours.*

Moved by S. Schnare, seconded by K. Field, to approve the revised Organist job description. **Decision:** *Carried unanimously.*

***Note:** Vacation days have been increased from 2 weeks to 4 weeks.*

Moved by L. Wentzell, seconded by D. Zwicker, to approve the revised Treasurer job description. **Decision:** *Carried unanimously.*

***Note:** A pay increase for the Treasurer position was requested, citing the significant responsibility and importance of the role. This will be discussed further prior to the new budget.*

2. Council Summer BBQ

The Council Summer BBQ is to be held on August 12th at 5 PM at the home of Peter and Virginia Oickle. **Updated to 5:30 PM on August 21st at Pizza Delight.**

3. Community Café

The Council discussed the Community Café funds and the CRA restrictions surrounding the movement of these funds to an unregistered charity.

4. 4 PM Saturday Service

Due to low attendance, the council decided to suspend the 4 PM Saturday Service for the months of July and August.

Moved by M. Robar, seconded by A. Joudrey, that the 4:00 PM Saturday service be suspended for July and August 2025. **Decision:** *Carried unanimously.*

5. Parking Lot Update

P. Oickle will speak with Mayor David Mitchell regarding the demands made by the town regarding a drainage plan for the parking lot.

Adjourned: 10:36 AM